

# RURBAN SIGHTS & SOUNDS DOWNTOWN

Along Victoria Street During Potato Festival

## VENDOR APPLICATION FORM

Potato Festival Weekend • Saturday August 10th , 10AM - 5PM • Victoria Street in Downtown Alliston

No spots are guaranteed, and vendor location is subject to the sole discretion of the Rurban Sights & Sounds Downtown committee. Food vendors with whisper quiet generators will be given preference for the Food court location.

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

## CONTACT INFORMATION

(please print clearly)

Contact Name \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Description of Services \_\_\_\_\_

\*Please note that Community groups are limited to maximum of 8 groups on a first come basis and are located in the area at Centre Street and Victoria Street – no exceptions

Food Vendor	\$200
Product Vendor	\$150
ABIA Member Business	\$75
Community Group*	\$75
Sponsorship Package	(Please ask ABIA office for details)

Please make payments to : Alliston Business Improvement Association  
Mail payments to: 51 Victoria Street East, Alliston, ON L9R 1L5

Please review and sign the attached Terms and Conditions page.

Note that all registrations must be confirmed by the ABIA office and all vendor payments received in advance. All payments are non-refundable. Any payments made less than 1 week prior to the event must be in the form of cash, or money order. Participants are required to provide their own tables, hydro, chairs, and coverings. Vendors will be advised of site allocation prior to the event. Load in is available from 6:30AM to 9AM on the day of event and must be complete by 9AM sharp that same day, No vehicles are permitted on the Site after such time, The event will proceed rain or shine. Vendor take down time is 5pm sharp and vendors must be off the street by 6:30PM sharp.

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## TERMS & CONDITIONS

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1. Set-up information will be forwarded with contract acceptance
2. All booths must be manned during open hours of the festival. Rurban Sights & Sounds Downtown is open from 10 am to 5 pm and all vendors must remain until the 5 pm tear down. All vendors must tear down and be off the street by 6:30 pm.
3. Vendor / Entertainment Load-In starts at 6:30 am until 9 am. No vehicles are permitted on the street after 9 am.
4. The vendor section of the Festival opens Saturday at 10 am and closes on Saturday at 5pm. No vehicles will be permitted in vendor areas during festival hours.
5. Booth locations from previous years are not guaranteed.
6. Vendors are to supply their own table, chairs, and canopies and weights for tents must also be tied down.
7. Vendors are responsible for collection of taxes where applicable.
8. Electricity will NOT be available. Please do not request it. Generators must be up to date in good condition (we ask you consider bringing a "whisper" generator to respect other vendors and location priority will be given to those food vendors with whisper quiet generators).
9. Vendors may not extend their booth outside their assigned space.
10. All vendors must provide proof of liability insurance, Food vendors who use propane must have a TSSA cert. and Fire cert..
11. Sharing or subletting booth space is not permitted.
12. A \$50.00 charge will apply for any NSF cheques. NSF Cheques WILL result in loss of booth.
13. ABIA Chair 's/General Manager's decisions on any dispute will be final.
14. Vendor selection and location is at the discretion of the Alliston Business Improvement Association.  
The vendor will release and hold harmless Alliston Business Improvement Association, its volunteers, employees, and agents from any liability for losses or damages resulting from this event.

I have completed the Vendor Application and attached the necessary insurance requirements and payment. I have read, understand and agree to abide by all parts of the TERMS & CONDITIONS, and acknowledge that any violation of any part may result in immediate expulsion from the festival with no refund of fees. In consideration of acceptance of this application, I hereby, for myself, my heirs, executors and administrators, waive, release, and forever discharge any and all claims with rights for damages which may hereafter accrue to me against the Alliston Business Improvement Association/ Alliston Potato Festival, their respective officers, agents, representatives, successors and/or assigns, for any and all damages and liabilities which may be sustained and suffered by me in connection with my said association with, or entry and/or arising out of my traveling to, participating in, and return from the ABIA Alliston Potato Festival Weekend Rurban Sights & Sounds Downtown in Downtown Alliston.

Company Name \_\_\_\_\_ Date \_\_\_\_\_

Contact Name \_\_\_\_\_ Signature \_\_\_\_\_